



6 PROSPECT STREET, FAR HILLS, NJ 07931
T. 908.234.0611 F. 908.234.0918
WWW.FARHILLSNJ.ORG

FOOD TRUCK PERMIT APPLICATION

PER ORDINANCE – 2017-02

Applicant Name: _____

ORGANIZATION:

Name/Type: _____

Address: _____ State: _____ Zip: _____

Cell: _____ Email: _____

Property Location: _____ State: _____ Zip: _____

Property Owner Name: _____

Cell: _____ Email: _____

Permit requested for following date/time(s): _____

I WOULD LIKE A FIRE SAFETY PERMIT FOR:

Temporary Event _____ Semi-Permanent: _____ Other (Please describe): _____

EVENT PERMIT INFORMATION:

The food truck will be used in the following location (description of the location on property):

The food truck will be used for the following event (description of the event, i.e. "Smith Wedding"):

The food truck will be used on/between the hours of _____ and _____

The food truck will be set up on (date/time): _____

EVENT PERMIT INSPECTION INFORMATION:

Date/Time Requested for Inspection: _____

Individual present at the time of inspection, name/phone: _____

FOR OFFICIAL USE ONLY

PERMIT: CONDITIONS IMPOSED DENIED APPROVED: PAYMENT AMOUNT RECEIVED \$ _____ / CHECK # _____

FIRE OFFICIAL: _____ DATE: _____

ADDITIONAL INFORMATION:

Vehicle Registration (License #): _____

Is this vehicle equipped with an exhaust hood: YES NO

If the answer is "Yes", please complete the following:

• Number of appliances located under the hood: _____

• Appliance type (Number of each type – all that apply)

_____ Stove _____ Griddle _____ Oven _____ Deep Fryers

_____ Other: _____

• Date of last suppression system inspection: _____

Number of propane tanks mounted on the vehicle: _____

Size of propane tanks (lbs.) mounted on the vehicle: _____

THIS APPLICATION MUST BE ACCOMPANIED BY THE FOLLOWING:

- A letter granting permission to obtain a permit from the property owner, if the applicant is not the owner of the property (sample-see attached). *NOTE: a letter of permission is not required if vehicle is parked on a public street pursuant to a "street closing" approval granted by the municipality.*
- A copy of an "Inspection Report" for the kitchen hood fire extinguishing system, issued by a Fire Protection Company authorized by the NJ Division of Fire Safety (NJ PERMIT) to perform such inspections, and issued no more than 6 months prior to the date of the event.
- A copy of a Mobile Food Vendors License issued by the Somerset County Health Department.
- Payment of Type I Permit fee (\$54 – if writing a check, make payable to Borough of Far Hills).

PLEASE NOTE:

- **Failure to be present at the time of inspection can result in a denial of the fire safety permit.**
- **Failure to comply with all conditions at the time of inspection can result in denial of the fire safety permit.**
- **The permit may be revoked by the Fire Official or designated representative for failure to comply with the conditions of issuance or any violations of any provisions of the New Jersey Fire Code.**

APPLICATION CHECK LIST

- Complete and sign application
- Per Fee Schedule, include check made payable to "Borough of Far Hills"
- Complete and Sign/Notarize the Hold Harmless Agreement
- Provide Certificate of Insurance naming the Borough of Far Hills as "An Additional Insured"

I hereby acknowledge that the information given is correct and agree to comply with the applicable requirements of the fire code as well as any specific conditions imposed and if not, this permit may be revoked and will be subject to penalties as provided by law.

Applicant Signature: _____

Print Name: _____ Date: _____



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Enclosed Mobile Food Trucks Permitting & Inspection Requirements

The New Jersey Division of Fire Safety has determined that “Enclosed Mobile Food Truck” vehicles, once they are parked and operating they are “premises” and subject to all regulations and permit requirements contained in the NJ Uniform Fire Code.

Administrative Requirements

1. The operator must obtain a Type 1 Permit (permanent cooking operation with fire suppression system) (NJAC 5:70-2.7(a)3.xii)
2. Permits will not be granted unless a completed application and payment of the application fee is brought to the office of Fire Prevention during normal business hours, at least seven (7) business days prior to the commencement of the event. (NJAC 5:70-2.7(b)).
3. For the purposes of this policy, “complete application” shall include all information requested on the application form.
4. If the applicant is someone other than a representative of the property owner, a letter from the property owner authorizing the applicant to perform the permitted function is required to be included with the initial application (Sample letter attached).
5. A permit application will not be accepted unless the permit fee in the form of a check payment is provided. (NJAC 5:70-2.7(i)).
6. The applicant shall specify a date/time requested for inspection on the application form. No permit will be issued until such time as an inspection is completed (NJAC 5:70-2.7c.)
7. The igniting of gas powered appliances prior to an inspection shall constitute a violation of the code and the operator shall be subject to penalty (NJAC 5:70-2.12(b)7.i).

Technical Requirements

1. A food truck utilizing a cooking operation that, by way of cooking method or type of cuisine, creates grease laden vapors, must be equipped with an exhaust hood and a kitchen hood fire suppression system (NJAC 5:70-4.7(g)).
2. The suppression system must be inspected/tested within previous 6 months by a company possessing a valid NJ Division of Fire Safety Contractor Permit (if the truck is registered in another state, such as PA or NY, then it must have been inspected within the last 6 months but the inspection does not have to be performed by a company having a NJ Division of Fire Safety Contractor Permit). (Section 904.5.1, 2006 IFC, NJ ED.)
3. The operator must have a copy of the actual fire suppression system inspection report in the vehicle (not just the cylinder tag).
4. The truck must be equipped with a "K" type portable fire extinguisher, if the truck is equipped with deep fat fryers. (Section 906-4, 2006 IFC, NJ Ed.)
5. Propane cylinders must be inspected for rust, damage, dents, leaks, alterations. (NFPA 58-5.2.2.1)
6. Propane hoses, exposed portions, must be inspected for general condition and leaks. (NFPA 58-6.18.2)
7. Maximum propane tank size is 125 lbs. (300 gal wc). (There is no maximum amount per vehicle) (NFPA 58-6.21.3.1(E))
8. Propane containers and regulators must be installed on the outside of the vehicle, unless in a cabinet that is vapor tight to the inside of the vehicle, accessible only from outside the vehicle, and properly vented to exterior of the vehicle. (NFPA 58-6.21.3.3)
9. Propane cylinders must be attached to the vehicle-they may not be free standing, even if properly secured. (NFPA 58-6.21.3.4)
10. Propane cylinder valves, regulators, hoses, etc., must be protected from damage from physical impact, stones, mud, etc. (NFPA 58-6.21.3(b))
11. Regulators must be installed so that the pressure relief valve is pointed downward and the vent must be protected to prevent dirt, mud, etc., from entering the vent (NFPA 58-6.21.4.2)
12. The entire vehicle is subject to full inspection for all other applicable requirements provided for "premises" in accordance with NJ Uniform Fire Code, Sub-chapter 3.

(Corporate Letterhead)

(Today's Date)

Borough of Far Hills Fire Prevention Bureau
6 Prospect Street
Far Hills, NJ 07931
908.234.0611 x11

RE: Permission to use property for activity requiring a permit pursuant to NJAC 5:70-2.7-1.1 et. seq.

TO: Borough of Far Hills Fire Official

Please be advised that I own or otherwise have control of real property known as:

(Address of property)

and furthermore that I give my consent and permission to the following person(s) or company to obtain a fire safety permit required by NJAC 5.70-2.7 et seq., for the purpose of conducting an activity or process on the above property.

(Date of Event)

(Vendor Name)

(Vendor Address)

Sincerely,

(Signature)

(Printed Name)